



Agenda
Public Records Board
1:30 – 4:00 PM May 12, 2014
22 E. Mifflin St, Madison
4th Floor Legislative Audit Bureau Conference Room

1. Call to Order
2. Approval of March 3, 2014 meeting minutes *
3. Comments from Chair
4. Committee Reports
 - a. Records Management Committee * (Naab)
 - i. 1st Quarter Index
 - ii. Executive Secretary RDA Authority
 - b. Records Resource Management Committee * (Broady-Rudd)
 - i. Managing Web Records Guidance
 - c. Records Officers Council (Thompson)
 - i. General Schedule Updates
 - ii. Committee Updates
 - d. Policy Committee
 - i. Email Guidance Update
5. Other Business
 - a. Surveillance Retention Update
 - b. State Records Center Updates
6. Adjourn

Next scheduled meeting: August 18, 2014.

*** Scheduled Action Items**